



Johnna Smarr, Acting Director

Office of Purchasing and Supply Services
Louis Wilson, Sr., Facilities Administration Building (FAB)
13300 Old Marlboro Pike, Room 20
Upper Marlboro, MD 20772
301-952-6560 Fax: 301-952-6605

Notice of Award
Renewal No. 2

July 15, 2020

Vital Signs, LLC
1308 Heather Crest Terrace
Silver Spring, MD 20902
Telephone: 301.404.2284
Fax: 301.681.8180
Email: ask@vitalsignsllc.net

Diane Forde
Telephone: 301.952.6570
Fax: 301.952.605
Email: Donna.Parks@pgcps.org

SUBJECT: IFB 065-16 Provide Sign Language Interpreting Services

This contract is effective July 31, 2020 through August 01, 2021.

The Board of Education of Prince George’s County is exercising its option to **RENEW** the current contract for one **(1) additional year** on the above-mentioned IFB. This signed agreement is your consummation of the contract renewal. The terms and conditions set forth in the contract award remain the same.

The intent of the contract and renewal is to provide the Board with an expedited means of procuring supplies and /or services at the lowest cost. This contract is for the convenience of the Board and is considered by the Purchasing Department to be a “Non-Exclusive” use contract. The Board does not guarantee any usage. The Board reserves the right to purchase any item/items listed in the price schedule submitted.

In the event that a new solicitation is issued for these same services this contract renewal will be automatically terminated.

See Contract Pricing Sheet on Page 3

FOR THE BOARD OF EDUCATION OF PRINCE GEORGE’S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983

Donna Parks
SIGNATURE

for Johnna Smarr
NAME

Acting Director of Purchasing & Supply Services
TITLE

July 31, 2020
DATE

**NOTICE OF AWARD
IFB 065-16 Renewal No. 2**

Mark E. Fossett, Ed.D.

Mark E. Fossett, Ed.D. - 07/31/2020 10:09:25 AM

07/31/2020

SIGNATURE

DATE

Mark Fossett

NAME:

Associate Superintendent for Supporting Services

TITLE

Barry Stanton

Barry Stanton - 07/31/2020 10:10:37 AM

07/31/2020

SIGNATURE

DATE

Barry Stanton

NAME:

Chief Operating Officer

TITLE

Contract Pricing Sheet

ITEM	DESCRIPTION	HOURLY RATE	MINIMUM HOURS
1	In-House School Interpreting (typical school day)	\$61.88	2
2	After School Activities (before 3:30)	\$61.88	2
3	After School Activities (after 3:30)	\$61.88	2
4	Staff Meetings/Trainings (before 3:30)	\$61.88	2
5	Staff Meeting /Trainings (after 3:30)	\$61.88	2
6	Parent/Staff Conferences (before 3:30)	\$61.88	2
7	Parent/Staff Conferences (after 3:30)	\$61.88	2
8	Platform Interpreting Sports Events (evening hours)	\$69.00	2
School Board Meetings – 2 Interpreters			
9	1 st Interpreter	\$69.00	2
10	2 nd Interpreter	\$69.00	2
	Requests made with less than 24 hours' notice (no cancellations allowed once filled)	\$61.88/\$69.00 (evening)	2
Graduation/Theatre Events – 2 Interpreters			
11	1st Interpreter	\$69.00	2
12	2 nd Interpreter	\$69.00	2
Communication Access Realtime Transition (CART)			
13	Interpreter	\$160.00	2
TypeWell			
14	Interpreter	\$69.00	2